

Trout Run Trail



Special Events Trail Use Registration

All individuals, businesses or non-profit groups must register special events that take place on any portion of the Trout Run Trail. This registration form must be fully completed and filed no later than one month prior to the event date. This allows for Decorah Parks and Recreation and Winneshiek County Conservation to review and approve/deny the request and rule out scheduling conflicts.

Name of Event:

Name of Organization:

Event Date:

Estimated # of Guests:

Event set-up *and* start times:

Event end time:

Main Contact Person:

Email:

Address (city, state, zip):

Phone #

Cell phone of main contact:

Description of event including specifics on which trail segments will be utilized. Use a TRT map if necessary.

*Please enclose an event flier, if possible.

I have reviewed and understand the Trout Run Trail special events rules listed on the reverse page.

I, the undersigned, hereby represent that I am 18 years of age or older and that I am authorized to make the request on behalf of the above mentioned business, organization or individual. I agree to be responsible for any damage to the trail that takes place while our group is conducting the special event. In addition, I agree to indemnify and hold the City of Decorah, Decorah Parks and Recreation, Winneshiek County and Winneshiek County Conservation harmless from any liability arising from the conducts of myself or others in our party in connection with the use of this property.

All participants must complete a wavier prior to participating in the event. Contact the Winneshiek County Convention & Visitors bureau for the wavier.

Signature:

Date:

Trout Run Trail Special Event Rules:

- Please inform your participants to be respectful of others. The trail is always open to the public; special events do not mean the trail is yours.
- No unauthorized motorized vehicles (i.e. ATV’s or golf carts) allowed on the trail. Authorized vehicles are official maintenance and emergency vehicles only.
- Acceptable competitive racing includes run/walks. Bike racing, inline skating, skateboard races etc., are not permitted.
- The event committee is *required* to clean and dispose of event-generated debris including any warning/informational signage.
- No painting is allowed on the trail; chalk is allowed for race markings.
- No equipment and/or materials shall interfere with the movement of pedestrians or bicyclists on the trail surface at anytime during special events.

When is a Special Events Permit required?

- The site requested has not been designated as a normal site for large group gatherings.
- Admission is controlled either by donations, entry fees, or tickets.
- Anything is sold.
- Tents, canopies or stages are brought in.
- The event is advertised as a public event.
- The event requires a catering company.
- Additional restroom or garbage facilities are required.

**Trail donations
are appreciated to help with
maintenance, added amenities,
and beautification projects!**

Have Questions? We can help!

Winneshiek County Conservation (Barbara Schroeder):	563-534-7145
Decorah Parks and Rec (Andy Nimrod):	563-382-4158
Decorah Fish Hatchery (Brian Malaise):	563-382-8324
Winneshiek County Convention & Visitors Bureau (Charlene Selbee):	563-382-2023
Winneshiek County Sheriff (Dan Marx)	563-382-4268
Decorah Police Department (Bill Nixon)	563-382-3667

Please submit your completed form to:

Amanda Sisneros
 Winneshiek County CVB
 507 W. Water Street, Decorah, IA 52101
 563-382-2023
 info@visitdecorah.com

OFFICE USE ONLY

I, the undersigned Park & Rec or County Conservation representative have reviewed and approve the event.

Signature:

Date:
